



**University of Pittsburgh School of Social Work
Internship Opportunity: Fund My Future Outreach Assistant**

Neighborhood Allies, in collaboration with Propel Schools and NeighborWorks Western PA, is seeking a masters-level student in social work or public policy for a part-time internship starting fall 2017 to assist those organizations with the launch of a newly expanded program, Fund My Future.

Fund My Future is a program currently offered to families of students at the 11 Propel Charter Schools. Participating families have the opportunity to win prizes with every deposit made to their children's savings account. The program was developed in response to research that shows that children with savings accounts in their names are three times more likely to attend college and four times more likely to complete college, regardless of the amount saved or the family's wealth, income or education. Starting in September 2017, Fund My Future will be eligible to all children in Allegheny County with a new, expanded program.

Successful expansion requires a broad and deep civic engagement and mobilization. We will form partnerships with public and nonprofit partners, such as schools, churches and youth-serving agencies to enroll families in Fund My Future. Our goal is for 700 children to be enrolled by the end of 2017.

The main role of the intern will be to assist with relationship building with public and nonprofit partners through volunteer ambassadors. Responsibilities include:

- Recruit volunteer ambassadors at schools, churches and youth-serving agencies;
- Assist with training ambassadors in program enrollment process, web interface and FAQs;
- Assist with communications and delivering incentives to ambassadors designed to motivate and encourage program participation;
- Provide ongoing technical assistance to ambassadors as needed;
- Evaluate effectiveness of training techniques and incentives and recommend modifications.

Qualifications and skills include:

- Advanced writer with quality communication skills;
- Willingness to travel throughout Allegheny County;
- Self-motivated and eager to demonstrate leadership and initiative;
- Collaborative and willing to be a team player;
- Adaptable and willing to learn;
- Computer skills in Microsoft Office and Google systems;
- Enrolled in a masters-level program in social work, public administration, urban studies, education or a related field.

The student must be available from September through the end of April at a minimum and there is the potential for summer time to be added. This is an unpaid internship. For more information please contact sarah@neighborhoodallies.org. Please submit resume and cover letter by email.