

Love My Neighbor!

A Grant Program for Neighborhood Residents
Lovemyneighborgrants.org



Love My Neighbor! an initiative founded by Neighborhood Allies, invests in resident-led projects that aim to improve neighborhoods and engage fellow neighbors. Residents, who live in one of our target communities and are passionate about making a positive change in their neighborhood, can apply for small grants ranging between \$500 - \$2,500. Through providing the necessary resources and technical assistance directly to residents, the GGP aims to unleash the untapped potential and passions in our neighborhoods and create visible and positive wins in the neighborhoods.

The Grassroots Grantmaking Committee (GGC), a cohort of resident leaders from each of our target communities, will be the people that will interview residents about their projects and decide on what grants to fund. These individuals have envisioned the guidelines of the program and have set the tone for the program.

Mission:

Love My Neighbor! builds neighborhoods by identifying, empowering, and supporting projects imagined by and for community.

Goals:

Goal #1: Identify and connect neighborhood assets

- Action: Through relationship building and encouraging the active participation of residents, the GGP aims to locate all of the available local assets, to begin connecting them with one another in ways that multiple their power and effectiveness.

Goal #2: Offer community members leadership opportunities

- Action: The GGC will build upon the talents, skills, and knowledge of communities by providing educational opportunities to build capacity in planning for, applying to, executing, and sustaining their proposed projects.

Goal #3: Support positive, sustainable community change

- Action: The GGC will connect individual grants to other resources in the community to sustain the positive change into the future.

Love My Neighbor! Grant Application

Individual community members are encouraged to submit the following application in support of grassroots projects that will positively impact the quality of life in your neighborhoods. Individuals with projects planned for September 2016 – December 2016, for \$500 up to \$2500 may apply. The applicant(s) must reside in the neighborhood represented in the grant application, and must be from one of the following neighborhoods: Allentown, Beltzhoover, Knoxville, Lincoln-Lemington, Larimer, Hill District, Homewood, Millvale, Wilkinsburg. Nonprofit and for-profit ventures with an annual operating budget over \$75,000 are not eligible to apply. Applications may be submitted each funding cycle.



Please type or print clearly the following information.

Name of Applicant: _____

Mailing address: _____ Zip code: _____

Phone number: _____

E-mail address: _____

Website address (if applicable): _____

Please indicate the exact address (or nearest address) where your project will take place:

List the names and contact information for up to 2 additional team members (name and phone number):

1. _____

2. _____

Amount you are requesting from the Grassroots Grant Program (\$500 – \$2,500): _____

Does the applying group or organization have a 501(c) 3 designation (tax exempt charitable organization according to the IRS)?

YES/NO

4. What assets or strengths of your neighbors and community does your project build upon? (500 word limit)

5. How will the proposed project **continue** after your work this year is done? (250 word limit)

PROJECT TIMELINE

Please describe the activities required to complete your project. Include the amount of time required to complete each activity:

Activity: What specific activities will you do to complete your project?	Amount of time: How much time will it take for you to complete your activity? Please specify dates.
1)	
2)	
3)	
4)	
5)	

BUDGET FORM

When completing this form, keep in mind...

- 1) Grants **will not fund** paid staff, electric bills, or transportation.
- 2) Grants **will fund** food.
- 3) Grants **will fund** the purchase of equipment such as computers and tools; however, you must justify why these items are key to completing your project.

Income and donations (what income will you receive?) <i>Include the grant request amount in the income side of this spreadsheet.</i>		Expenses (how will you use the money?)	
Amount	Description	Amount	Description
\$ _____	[Amount granted by GGP Program] _____	\$ _____	_____
\$ _____	_____	\$ _____	_____
\$ _____	_____	\$ _____	_____
\$ _____	_____	\$ _____	_____
\$ _____	_____	\$ _____	_____
Add up totals: The income total should match the expense total			
Total income:		Total Expenses:	
Donations listed: (50 volunteer hours, water, tools)		Expense notes:	
_____		_____	
_____		_____	
_____		_____	

MATCH: It is preferable that grant applicants secure an in-kind match (in terms of volunteer labor or donated goods or services such as donated space, equipment) that is equal to or greater than the amount requested from the program. For example, if the match amount is in-kind support through volunteer labor, 10 hours of volunteer labor at \$12/hour equals \$120 of an in-kind match contribution.

Please share the dollar match below:

Total Volunteer Match	Total In-kind Donation Match	Total Dollar Match (Add up Volunteer and In-kind Donation Amounts)

GRANTSEEKER WORKSHOPS:

If you need some tips on your application, **Grantseeker Workshops** will be offered in all 7 communities where the grant program operate. Please see below for dates and times for a workshop near you!

Hill District: CLP - Hill District 2177 Centre Ave July 5th 4pm-6pm	Larimer: ECCO Center 200 Larimer Ave June 27th 4pm-6pm	Millvale: Christ Lutheran Church 917 Evergreen Ave July 11 th 4pm-6pm	Homewood: CLP- Homewood 7101 Hamilton Ave June 22nd 5:30-7:30pm
Allentown, Beltzhoover, Knoxville: Beltzhoover Neighborhood Council 407 Gearing Ave June 28th 5pm-7pm	Lincoln-Lemington: 1621 Lincoln Avenue June 30 th 5-7pm	Wilkinsburg: Covenant Fellowship 1300 Swissvale Ave June 29 th 4pm-6pm	

DROPPING OFF YOUR APPLICATION ON JULY 15th:

The deadline to complete applications is Friday, July 15th. You may submit them online on the website: lovemyneighborgrants.org or **mail** or drop them off to the locations below. Please keep in mind the times the offices are open for drop off:

Drop off:

Millvale Library
 213 Grant Ave
 Millvale, PA 15209
 10am – 2pm

Mail or Drop off:

Neighborhood Allies
 225 Ross Street, **Suite 202**
 Pittsburgh, PA 15232
 8:30 – 5pm

IMPORTANT DATES:

Keep in mind the following important dates

- Application Deadline: **Friday, July 15, 2016**
- Applicant Interviews: **July 18 - August 7, 2016**
- Grant Awards Announced Tuesday **August 16, 2016**
- Gathering for all applicants: **Tuesday, August 23, 2016**
- Implementation Training: **Tuesday, August 30, 2016: 6:00 –9:00pm**

CHECKLIST FOR APPLICATION:

Make sure you include to check off all parts of your application:

- You completed the project description.
- You completed a budget.
- You completed a timeline.
- You provided three letters of support from community residents.
- You shared a list of in-kind support (in terms of volunteer hours or donated goods or services such as donated space or equipment)

CRITERIA FOR PROJECTS:

Most everyone can apply for a **Love My Neighbor!** grant. There's a few criteria to follow:

- 1) You or at least one person in your group is a resident in the community where the project will take place. If you are the only one applying, then you must live in the community where the project will take place.
- 2) You or at least one person in your group is a resident of one of the 7 communities: Hill District, Hilltop (Allentown, Beltzhoover, and Knoxville), Homewood, Larimer, Lincoln-Lemington, Millvale, and Wilkinsburg.
- 3) Your project clearly benefits and loves your neighbors and your community by engaging neighbors and creating an positive impact in your neighborhood.
- 4) Your project uses assets or strengths in the community. (Assets may include skills or knowledge of people, places such as parks in the community, and other resources or people present in the community.)
- 5) By the end, your project should be some level of meaningful and positive impact for the neighborhood, such as the creation of new relationships between residents and/or the development of an initiative that will continue